



Office of the Registrar
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TRANSFER CREDIT APPROVAL

Student Name: _____ **Student ID:** _____

Academic Level: _____ **Major(s):** _____

TRANSFER CREDIT APPROVAL CRITERIA

Students may complete a maximum of three courses at other institutions after enrolling at Salve Regina.

- Courses must be taken at regionally accredited colleges and universities
- Courses must be completed with grades of C or higher (Grades of C- or lower, "P", or "S" are nontransferable).
- Courses must be pre-approved by applicable department chairpersons or program directors.

STUDENT RESPONSIBILITIES

- Students with special learning needs must access reasonable accommodations, if applicable.
- Students must request official transcripts be forwarded to the Office of the Registrar upon completion of the course.

COURSE INFORMATION

*Complete this section with information from the visiting institution.
Attach a course description from website, catalog, or other institution publication.*

Indicate number of courses, including this one, taken off campus: 1 2 3

Course Code: _____ **Title:** _____

Number of Credits: _____ **Semester:** Fall Winter Spring Summer

College/University: _____

Equivalent Salve Course: _____

ACKNOWLEDGEMENT

Department Chair/Program Director Signature: _____

Date: _____

Student Signature: _____

Date: _____